

Moore Elementary Attendance, Absence, and Dismissal Reminders

2024 - 2025

Attendance Reminders

Regular and punctual attendance is essential for a successful educational experience. Consistent attendance fosters a sense of responsibility, discipline and good work habits. Students should arrive to school on-time, stay for the duration of the school day, and absences should be kept to a minimum.

Absences

Any time that a student is absent from school, a parent or guardian needs to document the reason for the absence within 3 school days. Acceptable documentation for Moore Elementary includes the following:

- (1) a Skyward request
- (2) an email sent to sarah.salopek@bb-sd.com
- (3) a written note sent in with your child on the day they return to school.

After 3 days without an excuse, an absence remains unexcused. Five days with a note from a medical professional. If a student is absent for 3 or more consecutive days, a note from a medical professional is required.

All absences beyond 10 cumulative days shall require an excuse from a licensed physician. Without a doctor's note, absence 11 and beyond will be deemed unexcused.

If a student has 3 or more unexcused absences, they will be deemed truant. After 6 unexcused absences a student is considered habitually truant. Habitually truant students may be turned over to the local magistrate

Tardiness

Students are considered tardy for school when they are not in their homerooms by 8:40 am. When a student is tardy to school, an excuse from a parent or guardian must be provided. Accumulation of tardies may result in recess detention or further action.

Arrival & Dismissal Reminders

Student safety is the highest priority of the Brentwood Borough School District. Therefore, we make every effort to ensure that all students are under appropriate supervision until they return to you at the end of their school day. The school is not, and cannot be staffed to provide supervision for students beyond school hours.

Morning Drop-Off

Students may not be dropped off at school or on school property before 8:05 a.m. Students using the breakfast program may enter at 7:45 a.m through the main school doors. Students dropped off between 7:45 – 8:05 a.m. must attend the breakfast program.

Doors open to all students at 8:10 a.m. Students not attending the breakfast program should not arrive to school until that time.

After School Pick-Up

Students in kindergarten room 204, first, and second grade will be dismissed from the upper doors. Students in kindergarten room 101 will be dismissed through the main entrance. Students in third, fourth and fifth grades will be dismissed through the side playground doors.

Students may not be left on campus later than fifteen minutes after the school dismisses. Failure to pick up your child(ren) within 15 minutes after school is dismissed may result in a report to the School Resource Office and/ or a referral to the Brentwood Borough Police Department or Children, Youths, and Families.

Parents who need after school care can enroll their child(ren) in the YMCA after school care program. Information on this program is available in the office and at www.bb-sd.com.

General Safety Information

Pets are not permitted on school grounds, if you bring your pet we ask that you wait across the street. The parking lot is for staff only and should not be used at anytime by families. There is no parking along the right side of the Dalewood Street. Cars are not permitted to stop on Dalewood Street and wait for their students, traffic must continue to flow at arrival and dismissal times.

Up-dated: 08/09/2024